



# Desford Community Primary School

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[www.desford.leics.sch.uk](http://www.desford.leics.sch.uk)

Headteacher: Mr Colin Wilson



Dear Parents and Carers,

## RE: Pupil Premium and Free School Meals pre-application

Sometimes it can take time for Free School Meals applications to be processed by Leicestershire County Council. Families who are new to the school (with new children coming into EYFS or having only recently moved into the area) may be unaware of the procedures and timescales for applying and benefitting from FSM/Pupil Premium. This letter is for families to indicate their eligibility to schools whilst their formal application is being processed. This will enable some of the benefits of The Pupil Premium to be accessed and initiated in advance of the application being approved by Leicestershire County Council (e.g. school uniform).

### Please tick the following statements below that currently apply to your family:

I have submitted my application for Free School Meals to Leicestershire County Council	
I currently receive Income Support (IS).	
I currently receive an income-based Employment and Support Allowance.	
I currently receive Child Tax Credit – the annual taxable income, as assessment by the Inland Revenue, is not in excess of £16,190. Families who also receive an award of Working Tax Credit do not qualify to claim for Free School Meals.	
I currently receive The Guarantee element of State Pension Credit.	
I receive support under part VI of the Immigration and Asylum Act 1999.	
My child(ren) receive(s) Income Support (IS) or Income Based Jobseekers Allowance in their own right.	
At least one parent in our household is in the armed forces.	
The child for whom I am applying either is or has been in care.	

Please complete the following information then return this letter to the school office. If you require some school uniform, please contact the office on 01455 822379 or email [office@desford.leics.sch.uk](mailto:office@desford.leics.sch.uk)

Name of child	
Year group child are / will be placed	
Name of parent applying	
Signature of parent applying	

In order to be fair to families on lower incomes who are not eligible for FSM/Pupil Premium, we ask that should your application for funding be refused, you send payment for the uniform items you have been provided by school.

Kind regards

Colin Wilson  
Head Teacher



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